



Montville Village Association

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Montville Village Association Inc.

CONSTITUTION - As updated October 2023

NAME

1. The name of the incorporated association is the Montville Village Association Inc. in these rules called “the Association”. A word or expression that is not defined in this constitution but is defined in the Associations Incorporation Act 1981 has, if the context permits, the meaning given in the Act.

OBJECTS

2. The objects of the Association are:

- (1) To represent the views of the people of Montville in local, state and federal forums on matters associated with the progress and development of Montville and with the conservation of its heritage and environment.
- (2) To provide and support the social structures and networks necessary to maintain a healthy and vibrant community and promote community building in response to community needs.
- (3) To manage, and ensure fair and equitable community access to, the community facilities owned by the Association for and on behalf of the people of Montville; namely the Montville Village Hall and the Montville Sports and Recreation Grounds.

POWERS

3. The powers of the Association are:

- (1) To subscribe to, become a member of and co-operate with any other association, club or organization, whether incorporated or not, whose objects are altogether or in part similar to those of the Association provided that the Association shall not subscribe to or support with its funds any club, association or organization which does not prohibit the distribution of its income and property among its members to an extent at least as great as that imposed on the Association under or by virtue of rule 28 (10);
- (2) In furtherance of the objects of the Association to buy, sell and deal in all kinds of articles, commodities and provisions, both liquid and solid, for the members of the Association or persons frequenting the Association’s premises;



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(3) To purchase, take on lease or in exchange, hire and otherwise acquire any lands, buildings, easements or property, real and personal, and any rights or privileges which may be requisite for the purposes of, or capable of being conveniently used in connection with, any of the objects of the Association: Provided that in case the Association shall take or hold any property which may be subject to any trusts the Association shall only deal with the same in such manner as is allowed by law having regard to such trusts;

(4) To enter into any arrangements with any Government or Authority that are incidental or conducive to the attainment of the objects and the exercise of the powers of the Association; to obtain from any such Government or Authority any rights, privileges and concessions which the Association may think it desirable to obtain; and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions;

(5) To appoint, employ, remove or suspend such managers, clerks, secretaries, servants, workmen and other persons as may be necessary or convenient for the purpose of the Association;

(6) To remunerate any person or body corporate for services rendered, or to be rendered, and whether by way of brokerage or otherwise in placing or assisting to place or guaranteeing the placing of any unsecured notes, debentures or other securities of the incorporated association, or in or about the incorporated association or promotion of the incorporated association or in the furtherance of its objects;

(7) To construct, improve, maintain, develop, work, manage, carry out, alter or control any houses, buildings, grounds, works or conveniences which may seem calculated directly or indirectly to advance the Association's interests, and to contribute to, subsidise or otherwise assist and take part in the construction, improvement, maintenance, development, working, management, carrying out, alteration or control thereof;

(8) To invest and deal with the money of the Association but immediately required in such a manner as may from time to time be thought fit;

(9) To take, or otherwise acquire, and hold shares, debentures or other securities of any company or body corporate;

(10) In furtherance of the objects of the Association to lend and advance money or give credit to any person or body corporate; to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by any person or body corporate, and otherwise assist any person or body corporate;

(11) To borrow or raise money either alone or jointly with any other person or legal entity in such manner as may be thought proper and whether upon fluctuating advance account or over draft or otherwise to represent or secure any moneys and further advances borrowed or to be borrowed alone or with others as aforesaid by notes secured or unsecured, debentures or debenture stock perpetual or otherwise, or by mortgage, charge, lien or other security upon the whole or any part of the incorporated association's property or assets present or future and to purchase, redeem or pay-off any such securities;



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(12) To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments;

(13) In furtherance of the objects of the Association to sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or any part of the property and rights of the Association;

(13A) Any action taken by the Montville Village Association Incorporated with regard to the 'Montville Sportsground' described as resubdivision 3 of subdivision 2 of Portion 16 and of re-subdivision 2 of subdivision 2 of re-subdivision B of subdivision 1 of Portion 11V on Plan Cat No 42473, County of March, Parish of Maleny must be in accordance with the Schedule of Trusts.

(14) To take or hold mortgages, liens or charges, to secure payment of the purchase price, or any unpaid balance of the purchase price, of any part of the Association's property of whatsoever kind, sold by the Association, or any money due to the Association from purchasers and others;

(15) To take any gift of property whether subject to any special trust or not, for any one or more of the objects of the Associations but subject always to the proviso in sub-rule (3);

(16) To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Association, in the shape of donations, annual subscriptions or otherwise;

(17) To print and publish any newspapers, periodicals, books or leaflets that the Association may think desirable for the promotion of its objects;

(18) In furtherance of the objects of the Association to amalgamate with any one or more incorporated associations having objects altogether or in part similar to those of the Association and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as that imposed upon the Association under or by virtue of rule 28 (10);

(19) In furtherance of the objects of the Association to purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of any one or more of the incorporated associations with which the Association is authorized to amalgamate;

(20) In furtherance of the objects of the Association to transfer all or any part of the property, assets, liabilities and engagements of the Association to any one or more of the incorporated associations with which the Association is authorized to amalgamate;

(21) To make donations for patriotic, charitable or community purposes;

(22) To transact any lawful business in aid of the Commonwealth of Australia in the prosecution of any war in which the Commonwealth of Australia is engaged;

(23) To do all such other things as are incidental or conducive to the attainment of the objects and the exercise of the powers of the Association.



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MEMBERS

4. (1) The membership of the Association shall consist of persons with an interest and affinity to Montville and commitment to the objectives of the Montville Village Association.
- (2) A member of an organisation operating under a lease agreement with the Association at its Montville Sportsground shall be entitled to be considered a member of the Association subject to the approval of the Management Committee as described in Sections 5 and 7.
- (3) The number of members in each class shall be unlimited.

MEMBERSHIP

5. (1) Every applicant for membership of the Association shall be proposed by one member of the Association and seconded by another. The application for membership shall be made in writing, signed by the applicant and proposer and seconder and shall be in such form as the Management Committee from time to time prescribes. An applicant for membership requires no prerequisite attendance at general meetings.

MEMBERSHIP FEES

6. (1) The membership fees for membership shall be such as the members shall from time to time at any general meeting so determine.
- (2) The membership fees for membership shall be payable at such time and in such manner as the Management Committee shall from time to time determine.

ADMISSION AND REJECTION OF MEMBERS

7. (1) At the next meeting of the Management Committee after the receipt of any application and the fee applicable for membership, such application shall be considered by the Management Committee, who shall thereupon determine upon the admission or rejection of the applicant.
- (2) Any applicant who receives a majority of the votes of the members of the Management Committee present at the meeting at which such application is being considered shall be accepted as a member.
- (3) Upon the acceptance or rejection of an application for membership the secretary shall forthwith give the applicant notice in writing of such acceptance or rejection.

TERMINATION OF MEMBERSHIP

8. (1) A member may resign from the Association at any time by giving notice in writing to the secretary. Such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date.



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(2) If a member –

- (i) is convicted of an indictable offence; or
- (ii) fails to comply with any of the provisions of these Rules; or
- (iii) has membership fees in arrears for a period of two months or more; or
- (iv) conducts himself in a manner considered to be injurious or prejudicial to the character or interests of the Association,

the Management Committee shall consider whether his membership shall be terminated.

(3) The member concerned shall be given a full and fair opportunity of presenting his case and if the Management Committee resolves to terminate his membership it shall instruct the secretary to advise the member in writing accordingly.

APPEAL AGAINST OR TERMINATION OF MEMBERSHIP

9. (1) A person whose application for membership has been rejected or whose membership has been terminated may within one month of receiving written notification thereof, lodge with the secretary written notice of his intention to appeal against the decision of the Management Committee.

(2) Upon receipt of a notification of intention to appeal against rejection or termination of membership the secretary shall convene, within three months of the date of receipt by him of such notice, a general meeting to determine the appeal. At any such meeting the applicant shall be given the opportunity to fully present his case and the Management Committee or those members thereof who rejected the application for membership or terminated the membership subsequently shall likewise have the opportunity of presenting its or their case. The appeal shall be determined by the vote of the members present at such meeting.

(3) Where a person whose application is rejected does not appeal against the decision of the Management Committee within the time prescribed by these Rules or so appeals but the appeal is unsuccessful, the secretary shall forthwith refund the amount of any fee paid.

REGISTER OF MEMBERS

10. (1) The Management Committee shall cause a Register to be kept in which shall be entered the names, residential addresses or email addresses of all persons admitted to membership of the Association.

(3) The list of member names shall be available for inspection at all reasonable times by any member who previously applies to the secretary for such inspection.



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MEMBERSHIP OF MANAGEMENT COMMITTEE

11. (1) The Management Committee of the Association shall consist of Executive members and non-executive members.
- (2) The Executive members are:
- i. President,
 - ii. Vice-President,
 - iii. Secretary, and
 - iv. Treasurer.
- (3) The non-executive members are:
- i. immediate Past President, and
 - ii. such number of members the association members elect or appoint at a general meeting but no less than three and no more than five members.
- (4) At the annual general meeting of the Association, the non-executive members of the Management Committee shall retire from office but shall be eligible upon nomination for re-election.
- (5) In pursuit of a greater degree of continuity in the management of the Association, half of the executive members of the Management Committee will be eligible for re-election annually:
- i. at the annual general meeting of the Association in 2024 and thereafter, the President and the Secretary shall retire from office but shall be eligible upon nomination for re-election for two years;
 - ii. at the annual general meeting of the Association in 2025 and thereafter, the Vice-President and Treasurer shall retire from office but shall be eligible upon nomination for re-election for two years;
 - iii. following the annual general meeting of the Association in 2023, the Vice-President and the Treasurer shall be eligible upon appointment for the period until the annual general meeting in 2025 at which they shall retire from office but shall be eligible upon nomination for re-election.
- (6) The election of officers and other members of the Management Committee shall take place in the following manner:-
- (a) Any two members of the Association shall be at liberty to nominate any other member to serve as an officer or other member of the Management Committee;
 - (b) The nomination, which shall be in writing and signed by the member and his proposer and seconder, shall be lodged with the secretary at least fourteen days before the annual general meeting at which the election is to take place;
 - (c) A list of the candidates names in alphabetical order, with the proposers' and seconders' names, shall be posted in a conspicuous place in the office or usual place of meeting of the Association for at least seven days immediately preceding the annual general meeting.



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(d) Balloting lists shall be prepared (if necessary) containing the names of the candidates in alphabetical order, and each member present at the annual general meeting shall be entitled to vote for any or such candidates not exceeding the number of vacancies;

(e) Should, at the commencement of such meeting, there be an insufficient number of candidates nominated, nominations may be taken from the floor of the meeting.

12. Any member of the Management Committee may resign from membership of the Management Committee at any time by giving notice in writing to the secretary but such resignation shall take effect at the time such notice is received by the secretary unless a later date is specified in the notice when it shall take effect on that later date or such member may be removed from office at a general meeting of the Association where that member shall be given the opportunity to fully present his case. The question of removal shall be determined by the vote of the members present at such a general meeting.

VACANCIES ON MANAGEMENT COMMITTEE

13. (1) The Management Committee shall have power at any time to appoint any member of the Association to fill any casual vacancy on the Management Committee with this being ratified at the next general meeting.
- (2) The continuing members of the Management Committee may act notwithstanding any casual vacancy in the Management Committee, but if and so long as their number is reduced below the number fixed by or pursuant to these Rules as the necessary quorum of the Management Committee, the continuing member or members may act for the purpose of increasing the number of members of the Management Committee to that number or of summoning a general meeting of the Association, but for no other purpose.

FUNCTIONS OF THE MANAGEMENT COMMITTEE

14. (1) Except as otherwise provided by these Rules and subject to resolutions of the members of the Association carried at any general meeting the management Committee –
- (a) shall have the general control and management of the administration of the affairs, property and funds of the Association; and
 - (b) shall have authority to interpret the meaning of these Rules and any matter relating to the Association on which these Rules are silent.
- (2) The Management Committee may exercise all the powers of the Association –
- (a) to borrow or raise or secure the payment of money in such manner as the members of the Association may think fit and secure the same or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or to be entered into by the Association in any way and in particular by the issue of debentures, perpetual or otherwise, charged upon all or any of the Association's property, both present and future, and to purchase, redeem or pay off any such securities;



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(b) to borrow money from members at a rate of interest not exceeding interest at the rate for the time being charged by bankers in Brisbane for overdrawn accounts on money lent, whether the term of the loan be short or long, and to mortgage or charge its property or any part thereof and to issue debentures and other securities, whether outright or as security for any debt, liability or obligation of the Association, and to provide and pay off any such securities; and

(c) to invest in such manner as the members of the Association may from time to time determine.

MEETINGS OF MANAGEMENT COMMITTEE

15. (1) The management Committee shall meet at least once every calendar month to exercise its functions.
- (2) A special meeting of the Management Committee shall be convened by the secretary on the requisition in writing signed by not less than one-third of the members of the Management Committee, which requisition shall clearly state the reasons why such special meeting is being convened and the nature of the business to be transacted thereat.
- (3) At every meeting of the Management Committee a simple majority of a number equal to the number of members elected and/or appointed to the Management Committee as at the close of the last general meeting of the members, shall constitute a quorum.
- (4) Subject as previously provided in this rule, the Management Committee may meet together and regulate its proceedings as it thinks fit: Provided that questions arising at any meeting of the Management Committee shall be decided by a majority of votes and, in the case of equality of votes, the question shall be deemed to be decided in the negative.
- (5) A member of the Management Committee shall not vote in respect of any contract or proposed contract with the Association in which he is interested, or in any matter arising thereout, and if he does so vote his vote shall not be counted.
- (6) Not less than fourteen days notice shall be given by the secretary to members of the Management Committee of any special meeting of the Management Committee. Such notice shall clearly state the nature of the business to be discussed thereat.
- (7) The President shall preside as Chairman at every meeting of the Management Committee, or if there is no president, or if at any meeting he is not present within ten minutes after the time appointed for holding the meeting, the Vice-President shall be chairman or if the Vice-President is not present at the meeting, then the members may choose one of their number to be Chairman of the meeting.
- (8) If within half an hour from the time appointed for the commencement of a Management Committee meeting a quorum is not present, the meeting, if convened upon the requisition of members of the Management Committee, shall lapse. In any other case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Management Committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall lapse.



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- (9) Where a member has an interest that does or could result in a conflict of interest relating to a particular agenda item, that member must declare this interest immediately.
16. (1) The Management Committee may delegate any of its powers to a subcommittee consisting of such members of the Association as the Management Committee thinks fit. Any sub-committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the Management Committee.
- (2) A sub-committee may elect a Chairman of its meetings. If no such Chairman is elected, or if at any meeting the Chairman is not present within ten minutes after the time appointed for holding the meeting, the members present may choose one of their number to be Chairman of the meeting.
- (3) A sub-committee may meet and adjourn as it thinks proper. Questions arising at any meeting shall be determined by a majority of votes of the members present and, in the case of an equality of votes, the question shall be deemed to be decided in the negative.
- (4) – this section was removed in Oct 2022.
- (5)
- (i) The management committee must give clear guidelines to the subcommittee of the specific task to be achieved.
 - (ii) A time frame for this task must be set and can only be extended by the management committee.
 - (iii) A subcommittee must take full and accurate minutes of any meetings or deliberations and these must be lodged with the management committee regularly in order that these reports can be presented to the next general meeting.
 - (iv) The subcommittee will be disbanded when this task is complete.
- (6) The management committee shall have the right at all times to review or revoke any action of a subcommittee.
- (7) A subcommittee member cannot act on behalf of the MVA without authority being invested in them by the management committee.
17. A subcommittee member must not engage in any activities that would undermine the goals of that particular subcommittee, the MVA in general or any other MVA subcommittee.
18. A subcommittee with membership determined under instruction of the management committee, can only be established with a resolution of the management committee and duly endorsed at the next general meeting.
19. The management committee may appoint non MVA members to a subcommittee where they possess special skills or expertise beneficial to the outcome of the brief of the subcommittee provided the number of MVA members will predominate. These appointees will act as nonvoting advisors.



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20. All acts done by any meeting of the Management Committee or of a subcommittee or by any person acting as a member of the Management Committee shall, notwithstanding that it is afterwards discovered that there was some defect in the appointment of any such member of the Management Committee or person acting as aforesaid, or that the members of the Management Committee or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the Management Committee.
21. A resolution in writing signed by all the members of the Management Committee for the time being entitled to receive notice of a meeting of the Management Committee shall be as valid and effectual as if it had passed at a meeting of the Management Committee duly convened and held. Any such resolution may consist of several documents in like form, each signed by one or more members of the Management Committee.

ACCOUNTABILITY OF THE MANAGEMENT COMMITTEE

22. Management committee members have a duty to the association and will be held accountable if they:
 - (i) deliberately fail to act in the best interests of the association
 - (ii) abuse their powers as committee members
 - (iii) fail to declare conflict of interest.
23.
 - (i) No member of the management committee may enter into a contract or service agreement with the MVA for payment of services without a 66% + 1 vote in favour of them doing so, by membership at a general meeting after notification to members of this agenda item.
 - (ii) A management committee member must not vote on a question about a contract or proposed contract with the association if the member has an interest in the contract or proposed contract, and has declared that interest, and if the member does vote the member's vote must not be counted.

RESIGNATION/REMOVAL FROM OFFICE OF MANAGEMENT COMMITTEE MEMBER.

24. A member must resign from office in writing if it can be shown, determined by members' majority vote at a general meeting, that a conflict of interest exists and that his/ her position on the committee has been used for personal advantage.

ANNUAL GENERAL OR GENERAL MEETINGS

25.
 - (1) the annual general meeting shall be held within three months of the close of the financial year.
 - (2) The business to be transacted at every annual general meeting shall be-
 - (a) the receiving of the Management Committee's report and the statement of income and expenditure, assets and liabilities and mortgages, charges and securities, affecting the property of the association for the preceding financial year;
 - (b) the receiving of the auditor's report upon the books and accounts for the preceding financial year;



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- (c) the election of members of the Management Committee; and
 - (d) the appointment of an auditor.
- 26.** The secretary shall convene a special general meeting –
- (a) when directed to do so by the Management Committee; or
 - (b) on the requisition in writing signed by not less than the number of ordinary members of the Association which equals double the number of members elected at the last annual general meeting to the Management Committee plus one. Such requisition shall clearly state the reasons why such special general meeting is being convened and the nature of the business to be transacted thereat; or
 - (c) on being given notice in writing of an intention to appeal against the decision of the management Committee to reject an application for membership or to terminate the membership of any person.
- 27.** (1) At any general meeting the number of members required to constitute a quorum shall be equal to double the number of members elected at the last annual general meeting to the Executive of the Management Committee plus one.
- (2) No business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business.
- (3) If within half an hour from the time appointed for the commencement of a general meeting a quorum is not present, the meeting, if convened upon the requisition of members of the Management Committee of the Association, shall lapse. In any other case it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Management Committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the appointed time for the meeting. The members present shall be a quorum.
- (4) The Chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place. When a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given as in the case of an original meeting. Save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.
- 28.** (1) The secretary shall convene all general meetings of the Association by giving not less than 5 days' notice of any such meeting to the members of the Association.
- (2) The manner by which such notice shall be given shall be determined by the management Committee: Provided that notice of any meeting convened for the purpose of hearing and determining the appeal of a member against the rejection or termination of his membership by the Management Committee, shall be given in writing. Notice of a general meeting shall clearly state the nature of the business to be discussed thereat.



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29. Unless otherwise provided by these Rules, at every general meeting –

(1) the president shall preside as Chairman, or if there is no President, or if he is not present within fifteen minutes after the appointed time for the holding of the meeting or is unwilling to act, the Vice-President shall be the Chairman or if the Vice-president is not present or is unwilling to act then the members present shall elect one of their number to be Chairman of the meeting;

(2) the Chairman shall maintain order and conduct the meeting in a proper and orderly manner;

(3) every question, matter or resolution shall be decided by a majority of votes of the members present;

(4) every member present shall be entitled to one vote and in the case of an equality of votes the Chairman shall have a second or casting vote: provided that no member shall be entitled to vote at any general meeting of his annual subscription is more than one month in arrears at the date of the meeting;

(5) voting shall be by show of hands or a division of members, unless not less than one-fifth of the members present demand a ballot, in which event there shall be a secret ballot. The Chairman shall appoint two members to conduct the secret ballot in such manner as he shall determine and the result of the ballot as declared by the Chairman shall be deemed to be the resolution of the meeting at which the ballot was deemed;

(6) A member may vote in person on a show of hands and every person who is a member shall have one vote and in a secret ballot every member present in person shall have one vote;

(7) The secretary shall maintain accurate minutes of every Management Committee meeting and General meeting, as endorsed at the subsequent meeting.,

BY-LAWS

30. The Management Committee may from time to time make, amend or repeal by-laws, not inconsistent with these Rules, for the internal management of the Association and any by-law may be set aside by a general meeting of members.

ALTERATION OF RULES

31. Subject to the provisions of the *Associations Incorporation Act 1981*, these Rules may be amended, repealed or added to by a special resolution carried at a general meeting. However, an amendment, repeal or addition is valid only if it is registered by the chief executive administering the Act.

COMMON SEAL

No longer required, updated October 2023.



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FUNDS AND ACCOUNTS

33. (1) The funds of the Association shall be banked in the name of the Association in such bank as the Management Committee may from time to time direct.
- (2) Proper books and accounts, which may be electronic, shall be kept and maintained showing correctly the financial affairs of the Association in accordance with current financial practises.
- (3) All moneys shall be banked as soon as practicable after receipt thereof.
- (4) All amounts shall be authorised by any two of the president, secretary, treasurer or other member authorized from time to time by the Management Committee.
- (5) Cheques shall be crossed "not negotiable" except those in payment of wages, allowances or petty cash recoupments which may be open.
- (6) The Management Committee shall determine the amount of petty cash which shall be kept on the imprest system.
- (7) All expenditure shall be approved or ratified at a Management Committee meeting.
- (8) As soon as practicable after the end of each financial year the treasurer shall cause to be prepared a statement containing particulars of –
- (a) the income and expenditure for the financial year just ended; and
 - (b) the assets and liabilities and of all mortgages, charges and securities affecting the property of the Association at the close of that year.
- (9) All such statements shall be examined by the auditor who shall present his report upon such audit to the secretary prior to the holding of the annual general meeting next following financial year in respect of which such audit was made.
- (10) The income and property of the Association whencesoever derived must be used solely in upholding the objects of the association and exercising the association's powers.

DOCUMENTS

34. The Management Committee shall provide for the safe custody of books, documents, instruments or title and securities of the Association.

FINANCIAL YEAR

35. The financial year of the Association shall close on 31st July in each year.



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DISTRIBUTION OF SURPLUS ASSETS

36. If the Association shall be wound up in accordance with the provisions of the *Associations Incorporations Act 1981*, and there remains, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Association, but shall be given or transferred to some other institution or institutions having objects similar to the objects of the Association, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Association under or by virtue of Rule 28 (10), such institution or institutions to be determined by the members of the Association.

SPECIAL MVA POLICY ON CONFLICT OF INTEREST

37. A potential conflict of interest situation arises when an individual is in a position to influence decisions of a committee or working group, and the individual has outside organisation, business or individual pecuniary interests in the issue about which the decision is made. Where individuals are active members of the community, potential conflicts of interest may arise quite frequently, as those members may “wear several hats” or the decision may concern business or personal relationships of the individual in addition to the particular interests of the committee in question. It is important to be aware that conflict of interest relates to the circumstances of an individual in relation to an individual agenda item under discussion and does not reflect on the character or actions of the individual.

Many decision-making committees will include members who might often need to declare a conflict of interest. It is a minimum ethical standard that any member of the MVA must declare conflict of interest prior to debate or voting on a particular issue. No other rights of that member are affected.